



RENPROP
MANAGEMENT

30 October 2009

**THE MEMBERS AND RESIDENTS
EPSOM TERRACE
VREDE ROAD
EPSOM DOWNS**

Dear Sir / Madam

CIRCULAR / REMOTE CONTROLS – EPSOM TERRACE BODY CORPORATE

We address this letter to you on behalf of the Body Corporate of Epsom Terrace.

We realise that the security of the complex is being compromised in the fact that the Security have to open the gate for the residents and we are working to resolve this issue as a matter of urgency. This issue will take approximately another two weeks to resolve.

Please could you ensure that you hand in your remote at either unit 9 or unit 123 between the hours of 19h00 to 20h00 each evening for the next two weeks for reprogramming?

PLEASE WATCH THE NOTICE BOARD FOR HANDING IN TIMES

Please note the following which is of utmost importance to avoid incurring an additional expense:

- All remotes need to be handed in by the 13 November 2009 the latest.
- Failure to hand in your remote will result in you having to purchase a new remote at your own cost of R160,00 per remote.
- No exceptions will be made in the above regard under any circumstances so please ensure that you hand in your remote timeously for reprogramming.
- As a matter of urgent security we require you to report lost or stolen remotes via written correspondence to Renprop as soon as possible after the loss so that we can remove the remote from the system thereby not compromising our security.
- Additional remotes may be purchased at a cost of R160,00 each from the Owner of unit 123.
- Please note that no one will be allowed into the complex without a valid remote as of the 21st November 2009. The security company will be informed to apply this rule and no one will gain access under any circumstances.

THIS DOES NOT APPLY TO RESIDENTS THAT ALREADY HANDED IN THEIR REMOTES

We apologise for any inconvenience caused and trust that the matter will be resolved speedily.

Should you have a tenant residing at your unit please advise them accordingly?

Thanking you for your assistance in this regard.

Yours faithfully

FOR AND ON BEHALF OF THE BODY CORPORATE OF EPSOM TERRACE

BUTCH VAN DER SCHYFF
PORTFOLIO MANAGER
CC Occupants